

Department of Immigration and Emigration

First Efficiency Bar Examination for Assistant Controllers (Departmental) in the Executive Service Category of the Department of Immigration and Emigration – 2026

01. It is hereby notified that the First Efficiency Bar Examination for Assistant Controllers will be held in Colombo in the year 2026 by the Sri Lanka Institute of Development Administration in compliance with the provisions of the relevant Approved Scheme of Recruitment for the Post of Assistant Controller (Departmental) in the Executive Service Category of the Department of Immigration and Emigration.
02. (i) The Candidates are subject to the rules and regulations stipulated by the Sri Lanka Institute of Development Administration regarding the holding of examination and the issuance of results. The decision of the Director General of Sri Lanka Institute of Development Administration will be the final decision on conducting the examination and the issuance of results.

(ii) If the candidates violate the rules imposed by the Sri Lanka Institute of Development Administration, they will have to be subjected to a penalty imposed by the Director General of the Sri Lanka Institute of Development Administration.
03. Examination Fees: Candidates may sit the subjects of the examination either in one sitting or separately. Charges will not be levied from the candidates who sit the entire examination or one subject for the first time. Subsequently, an examination fee of Rs. 500 per subject and Rs. 1,500 for the entire examination in any sitting will be levied. Receipt obtained after paying these examination fees at any Branch of Bank of Ceylon in the island to be credited to the Account No. 7041443 of the Battaramulla Branch of Bank of Ceylon of the Department of Immigration and Emigration shall be affixed in the appropriate place on the application. (It will be useful to keep a photocopy of the receipt.) The fee paid for the examination will not be refunded or transferred for any other examination under any circumstances.
04. Applications

The application shall be in compliance with the specified format attached to this notice and shall be prepared as per the specimen application using both sides of an A4 size paper. Nos. 01 to 07 shall be on the first page and the rest on the second page. In preparing the application, the name of the examination mentioned in the title shall be indicated in English, in addition to Sinhala in Sinhala applications and in addition to Tamil in Tamil applications. The application may be prepared and completed clearly by typing or in candidate's own handwriting. Applications prepared accordingly shall be sent by registered post on or before 27.07.2026 through the Sectional Head to reach, "the Controller General of Immigration and Emigration, Department of Immigration and Emigration, "Suhurupaya", Battaramulla or shall be hand delivered to the Management Service Officer in charge of the relevant subject at the Administration Branch and a letter of acknowledgement shall be obtained. In sending

applications, “Efficiency Bar Examination for Assistant Controllers (Departmental) in the Executive Service Category of the Department of Immigration and Emigration – 2026” shall clearly be indicated on the top left hand corner of the envelope. Applications with incomplete information and applications received after the closing date will be rejected. Further, the candidate shall scrutinize as to whether the completed application is in compliance with the specimen application in the notice of examination and otherwise the application will be rejected. (It will be useful to keep a photocopy of the completed application.)

05. Candidates shall prove their identity to the satisfaction of the Supervisor of the Examination Hall for each subject they sit in the examination hall. Any of the following documents will be accepted for this purpose.

- (i) National Identity Card
- (ii) Valid Passport
- (iii) Valid Sri Lankan Driving License

Furthermore, candidates shall enter the examination hall without covering their face and both ears so as to verify their identity. Candidates who refuse to prove their identity in that manner will not be permitted to enter into the examination hall. Further, from the moment of entering the examination hall till leaving after the examination, candidate shall not cover the face and both ears enabling the Examination Authorities to identify the candidate.

- 06 The Director General of the Sri Lanka Institute of Development Administration will issue examination admission cards for the written test to the candidates who have submitted their applications on the presumption that only the candidates who have fulfilled the qualifications mentioned in the Gazette notification have applied. If a candidate has not received the admission card, he should inform the Controller (Administration) of the Department of Immigration and Emigration by calling 0112101553. For further inquiries, please contact the Examination Division of the Sri Lanka Institute of Development Administration by calling 011-5980252 or 011-5980236 on weekdays between 8.30 a.m. and 4.00 p.m. When making inquiries, candidates should correctly state the name of the examination applied for, full name of candidate, National Identity Card number, and address. It is useful to keep photocopies of the application form, the receipt obtained after paying the examination fee, and receipt obtained for registered post to confirm any details requested by the Sri Lanka Institute of Development Administration.
07. The signature of the candidate on the application and the admission card for the examination shall be certified by the Head of the Institution or an officer authorized by him. Candidate is required to sit the examination at the examination hall assigned to him / her under the prescribed Index number. The Admission card certified by an officer specifically mentioned in his / her admission card shall be handed over to the Supervisor of the Examination Hall on the day he /she sits the examination. A candidate who does not present his / her admission card will not be permitted to sit for the examination.
08. The post and place of work of a candidate at the event of applying for the examination is applicable to all the activities related to the examination and any relevant change after sending the application will not be considered.

09. Heads of Departments shall grant duty leave to enable candidates holding admission cards issued by the Director General of the Sri Lanka Institute of Development Administration to sit for the examination. No traveling expenses will be paid for this purpose.
10. This examination is held in Sinhala, Tamil and English media. If the candidate has joined the Public Service through a competitive examination, he / she shall select the medium of language he /she sat that competitive examination and for a person who has joined the Public Service without a competitive examination, the medium of language of the examination he / she was eligible to enter the Public Service shall be selected as the medium of examination to sit this examination. All subjects of the examination shall be answered in the same medium of language, and changing the language medium after application will not be permitted.
11. Examination Procedure:
1. Name of the Examination: First Efficiency Bar Examination for Assistant Controllers (Departmental) in the Executive Service Category of the Department of Immigration and Emigration – 2026
 2. Details of the examination

Subject No.	Subject	Duration	Total Marks	Pass marks
01	Law	03 hours	100	40%
02	Administration	03 hours	100	40%
03	Public Sector Financial Management and Procurement Process	03 hours	100	40%

3. The Authority conducting the examination :
Director General of Sri Lanka Institute of Development Administration
4. Frequency of examination: At least twice a year
5. Syllabus of the Examination:

Subject No. And Subject	Name of the question paper	Syllabus
01. Law	First Paper Constitutional Law and Administrative Law	I. Structure of the Constitution of Sri Lanka and the 1978 Constitution of the Republic, including historical development II. Executive, President of the Republic, Prime Minister, Cabinet of Ministers and Public Services III. Administration of Justice IV. Judicial Control in Administration V. Directive Principles of State Policy and Fundamental Duties

		VI. Representation of the Constitution VII. Responsibility of Government and State Authorities VIII. Fundamental Rights
	Second Paper Legal System of Sri Lanka	I. Administration of Justice II. Legal History of Sri Lanka III. Judicial Organization IV. Courts of Sri Lanka Ordinance (Chapter 6) V. Administration of Justice Act No. 44 of 1971
	Third Paper Criminal Law and Law of Evidence	I. Penal Code II. Evidence Ordinance
02. Administration	First Paper	I. Organization of office and field work and Methods of Organization II. The following Chapters of the Establishments Code I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII III. Procedural Rules of the Public Service Commission
03. Public Sector Financial Management and Procurement Process		I. Financial Control in Sri Lanka • Constitutional Provisions Relating to Public Financial Management • Parliamentary Control over Public Finance • Meaning of Funds • Consolidated Fund and its Functioning • Purpose and Methods of Appropriation • Contingency Fund • Other Funds and their Functioning • State Revenue • Powers and Functions of the Minister of Finance • Powers and Functions of the Treasury • Warrants and Imprest Authority • Auditor General, His Powers and Functions

		• Committee on Public Accounts (COPA) • Committee on Public Enterprises (COPE) II. Appointment of Accounting Officers, Chief Accounting Officers and Revenue Accounting Officers, Powers and Functions/Nature of Accountability and Liability of those Officers III. Internal Audit IV. Planning and Management of Public Expenditure • Identifying the objectives and functions of organizations • Identifying state policies, objectives, goals and programmes • Planning and prioritizing development projects, programmes • Preparing annual revenue and expenditure estimates and making final decisions V. Making changes to approved estimates • Implementing the Weeramong procedure • Managing public sector cadres and salaries • Total cost estimates and their revision • Supplementary estimates VI. Loss and abandonment of government properties VII. Miscellaneous accounting work VIII. Delegation of tasks for financial management IX. Custody of government funds and bank account procedures X. Government procurement process • Government Procurement Manuals • Government Procurement Guidelines
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Note

- * Candidate may sit for the above subjects in one sitting or separately.
- * Failure to pass the examination within the stipulated period will result in the deferment of subsequent salary increment.
- * A candidate must obtain a minimum of thirty-five (35) marks in each paper and an average of forty percent (40%) of the total marks to pass the Law subject.

12. The issuance of an examination admission card to a candidate should not be considered as an acknowledgement that he or she has met the qualifications to appear for the examination.
13. The decision of the Controller General of Immigration and Emigration on any matter not provided for in this Gazette Notification shall be final.
14. In the event of any inconsistency among the Sinhala, Tamil, and English versions of this notification, the Sinhala text shall prevail.

I. Chaminda Pathiraja,
Controller General of Immigration and Emigration,
Department of Immigration and Emigration,
Suhurupaya,
Battaramulla.

On .09.... day of July 2026

Specimen Application

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First Efficiency Bar Examination for Assistant Controllers (Departmental) in the Executive Service
Category of the Department of Immigration and Emigration – 2026

(For office use)

Medium of Language for sitting the examination:

Sinhala - 2

Tamil - 3

English - 4

(Write the relevant number in the cage.)

01. 1.1 Name in Full (in English Block Capitals):

.....
(Eg.: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with last name first, followed by initials of other names (In English Block Capitals):

.....
(Eg.: GUNAWARDHANA H.M.S.K)

1.3 Name in Full:

.....
(Sinhala / Tamil)

02. 2.1 Name and Address of Office / Department / Institution:

.....
(In English Block Capitals)

(Admission cards will be posted to this address.)

2.2 Name and address of the office / Department /Institution:

.....
(In Sinhala / Tamil)

2.3 Private Address:

.....
(In Sinhala / Tamil)

03. Gender :

Male - 0

Female - 1

(Write the relevant number in the cage.)

04. National Identity Card Number

05. Mobile Phone number

06. Subject / Subjects you sit for the examination in this sitting:

Serial No.	Subject	Subject No.

07. Date of birth :

Year Month Date

08. Present Post:

10.1 Post:

10.2 Appointment letter No.:

09. 11.1 Are you sitting the examination for the first time?

11.3 If this is not the first time you are sitting for the examination, the examination fee paid:

11.3 Receipt Number:

11.4 Date:.....

The receipt may be affixed here. (If applicable only)
(It will be useful to keep a photocopy of the receipt.)

10. I hereby declare that the particulars furnished above are true and correct, and that I am entitled to sit the examination in the language medium mentioned above. I further confirm that I have affixed the receipt obtained after paying the examination fee of Rs. I agree to abide by the rules and regulations stipulated by the Director General of the Sri Lanka Institute of Development Administration regarding the conduct of the examination and the issuance of results.

Date:

.....
Signature of the candidate

The applicant shall place his /her signature in the presence of the Head of the Department or an officer authorized to sign on behalf of the Head of the Department.

11. Attestation of Signature

I certify that Mr. / Mrs. / Miss, an officer in the Executive service category of my Department, and personally known to me, placed his / her signature in my presence on and the receipt obtained after paying the due examination fee has been affixed.

.....
Signature of the officer attesting the signature

Name :

Designation :

Address :

Date :

(Confirm with Official Seal)

12. Certification of the Head of the Department:

I certify that,

1. the particulars furnished above have been checked and
2. this officer is eligible to sit for this examination.

.....
Signature and the official seal of the Head of the Department