APPLICATION FOR REGESTRATION OF LOCAL & FOREIGN SUPPLIERS FOR GOODS/ SERVICES AND CONSTRUCTION WORKS FOR THE YEAR – 2027

Ministry of Public Security and Parliamentary Affairs

(Local Suppliers or Local Agents are required to fill this form)

Code No: - ……
(For office use)

1. Name of the Institute (Local) : ……..
   ……..
2. Business Address : ……..
   (Geographical Address) : ……..
3. Telephone No : ……..
   Fax No : ……..
   E- Mail Address : ……..
   Web Site (URL) : ……..
4. Contact Person : ……..

Name	National ID No	Title	Tele No

5. Your business registration number and the last amended date

   No: …….. Date : ……

6. **VAT No : ……..**
   (Copy of VAT certificate should be attached)

7. Name and Address of the Chief Executive Officer / Proprietor

   ……

8. Are you applying for registration as the **Local Agent** of Foreign Principal/s? Yes / No
   If "yes" how many principals are being represented by you? ……. (Please note that you, the Local Agent have to submit a separate application for each principal)
9. Are you seeking registration for the categories of **Construction Work**? Yes / No
   If "yes" what is the Registration Number and Grade Registered with;

   CIDA NO: - ……
   Present Registered CIDA Category: - ……

10. A. The details of Category Fees paid to the Bank of Ceylon.
    Name of the Branch (BOC) …… Date ……
    B. Total amount paid as category fee Rs./ US$: …… C. Number of Categories ……..

Cash Deposit Slip attach here

11. What are the Categories for which registration is sought? Please indicate category numbers Correctly (See example below before fill categories)

Number of categories : ……..								

Example for filling of the above table

G1	G2	S1	S2					

12. Details regarding the goods supplied / services provided, if registered under G53, S17, S32, or S45

.....

I hereby confirm that I have read and understood the terms and conditions specified in the General Instruction issued with the application for registration of Local and Foreign Suppliers /Contractors for the year 2026 Ministry of Public Security and Parliamentary Affairs coming under its purview and I agree with the terms and conditions stipulated in the above documents.

……
Signature of the Proprietor

Name : …… Designation: ……
(Please affix the RubberFrank)

For office use only

Date Received : ……./……../2026 Serial Number :
Approved / Not Approved
If not approved state condition of the Application :
*Incomplete Application : Yes / No
*Insufficient Data : Yes /No

Date : ……../……../2026

Chief Accountant
Ministry of Public Security and Parliamentary Affairs

MINISTRY OF PUBLIC SECURITY AND PARLAIMENTARY AFFAIRS

Suppliers / Contractors for the year 2027

General Instructions, Terms and Conditions for updating registration

1. Applications for registration of Suppliers / Contractors for the year 2027 can be downloaded free of charge through the following web sites from 28th October 2026 to 18th November 2026.
   www.pubsec.gov.lk / www.police.lk / www.stf.lk /www.immigration.gov.lk www.nddcb.gov.lk/ www.csd.lk / www. bor.gov.lk

2. Applicants are requested to furnish accurate information. If any given information found to be false or incorrect or misleading or misrepresenting, the applicant will be disqualified for the registration. An incomplete or illegible application will also be rejected.

3. All the supporting documents to be attached to the application and should be serially numbered. The total number of pages should be indicated clearly on the top right – hand corner of the main application.

The following documents should be attached with the application.

A. A copy of the Business Registration certificate certified by a Lawyer or Notary Public.
   a. Limited liability companies - Memorandum of Association
   (A copy of the Memorandum of Association or Article of Association should be attached.)
   b. Other institutions - Business Registration Certificate
   (Individual and Partnerships)

B. In respect of registration of foreign suppliers by the local agents, the **Original Power of Attorney** signed by the Chief Executive Officer of the main institution and authenticated by an Attorney at Law or a Notary of Public in the respective country should be provided. (If the original copy is required, forward a request together with a copy of it). The validity period of this Power of Attorney should be clearly indicated and should include the period from 01.01.2027 to 31.12.2027. Fax, Telex or any other means will not be accepted.

C. Copy of the Cash Deposit Slip which utilized for the Category Payments (Issued by the Bank of Ceylon) should be compulsorily attached.

4. Duly completed application forms together with all the necessary documents should be reached by registered post on or before 18.11.2026 to the following address.

Chief Accountant,
Ministry of Public Security and Parliamentary Affairs,
17th Floor,
Suhurupaya,
Battaramulla,
Sri Lanka.

”REGISTRATION OF SUPPLIERS – 2027 (Local) ” should be indicated on the top left – hand corner of the envelope containing the application in the respect of the local suppliers and ‘’REGISTRATION OF SUPPLIERS – 2027 (Foreign)” should be indicated by foreign suppliers or their Local Agents.

General Instructions to the Applicant

5. A registration fee of Rs.2,000/- (Sri Lanka Rupees Two Thousand) will be charged against each CATEGORY in respect of local applicants and US$ 10/- in respect of Foreign Applicants. if a foreign suppliers request to register through a local agent, the local agent shall pay Rs.4,000/=per category.

   If the requisition is made to register by a local supplier (local agent) in respect of more than one principal, a separate application should be submitted for each such principal. (The Secretary, Ministry of Public Security and Parliamentary Affairs should be given as the name of the beneficiary when making a deposit. It is compulsory to mention a supplier “Suppliers Registration Category free - 2027” in the deposit slip by the applicant.)

6. Category payments should be made to the name of “The Secretary, Ministry of Public Security and Parliamentary Affairs and Account No 7040131” of the Battaramulla branch of Bank of Ceylon, through any branch of Bank of Ceylon. Foreign suppliers (in the case of unavailability of a local agent) should use the SWIFT CODE to credit the payments to the Bank of Ceylon for the Category charges US$ 10/- each in order to register under a single Category.

Swift no	**- BCEYLKLX**
Bank Code	**- 7010**
Branch code	**- 679**
Account No	**- 7040131**

7. There is no refunding of Categories paid by an applicant. Applications can be rejected for not submitting certain information, a requested document marked the wrong categories by mistake or negligence of the applicant and it is informed that even on such an occasion, the category fees shall not be refunded.

8. Delete “Yes / No” tags against a Question appropriately.

9. Please write NA (not applicable) against any item that does not applicable to the applicant.

10. Any amendment or change of mailing address of a company (local or foreign) after registrations will be considered only if such request is accompanied by a true copy of the amended certificate issued by respective company (local or foreign) in connection with the said amendment.

11. Kindly note that there can be no change or alternation of Category under any circumstance after registration.

12. The Ministry of Public Security and Parliamentary Affairs will not be held responsible for any mistakes or oversight of the applicant.

13. Further inquiries in respect of the Registration of Suppliers - 2027 can be made to the following officers.

Chief Accountant
Telephone : 011-2887697(during office hours only)
Fax : 011-2887784
E -mail : www.caminlofinance@gmail.com

14. Suppliers who are in the national list of defaulting contractors in terms of the clause number 10 of the guidelines on Government Procurement Guidelines 2024 (Goods, Works and Non Consultancy Services) are NOT PERMITED to apply for registration.

15. All applications will be evaluated by an evaluation committee, which will evaluate past experience in the Ministry with the relevant institution and other qualifications.

16. All suppliers will agree automatically to provide one month credit facility when they register under the Ministry of Public Security. Suppliers who do not agree will be removed from the register.

17. Quotations will normally be called from the registered suppliers on requirements of the Ministry. However, the Ministry of Public Security reserves the fully right to select suppliers when it is necessary.

18. The right for final decision in regard to the registration of suppliers for 2027 holds with the Secretary of the Ministry of Public Security and Parliamentary Affairs.

Secretary
Ministry of Public Security and Parliamentary Affairs
18th Floor,
Suhurupaya
Battaramulla

Supplying of Goods / Materials

Category No.	Category Name
G1	Batteries (for vehicles and other equipment)
G2	Vehicle Accessories (for motorcycles, bicycles, three-wheelers, cars, buses, etc.)
G3	Construction Materials (all raw materials including sand, bricks, crushed stone, roof tiles, etc.)
G4	Supply of CCTV Cameras and Related Equipment/Accessories
G5	Coir and Coir-based Products (brooms, ekel brooms, coir mats, etc.)
G6	Computer and Printing Equipment/Accessories (photocopiers, scanners, pen drives, antivirus software, etc.)
G7	Concrete Products (precast pipes, concrete posts, boundary markers, and other products)
G8	Event Decorations (floral decorations, etc.)
G9	Design and Creation of Signboards and Banners
G10	Medals, Trophies, Plaques, Flags, etc.
G11	Disinfectants and Sanitary Supplies (face masks, hand sanitizer, soap, Dettol, etc.)
G12	Generators, Water Pumps, etc.
G13	Electrical and Electronic Equipment (electrical... (Fans, refrigerators, air conditioners, etc.)
G14	Electrical equipment and accessories (wires, switches, holders, electrical panels, etc.)
G15	Fiberglass products (water tanks, boats, chairs, doors, windows, etc.)
G16	Firefighting equipment and accessories
G17	Fishing equipment and accessories (fiber boats, nets, twine, rope, protective clothing, etc.)
G18	Animal feed and veterinary supplies
G19	Food products (rice-based products, instant foods, beverages, dry foods, etc.)
G20	Furniture and office equipment (steel and wood)
G21	Telephone and communication equipment
G22	Souvenirs and plaques (stone, silver, brass, wood, etc.)
G23	Hardware items (roofing sheets, cement, padlocks, PVC pipes, GI pipes, paints, etc.)
G24	Leather goods (shoes, leather bags, office bags, raincoats, gloves, belts, etc.)
G25	Advertising equipment (public address systems/loudspeakers) (Machinery, microphones, speakers, etc.)
G26	Publications (books, newspapers, magazines, commemorative issues, etc.)

G27	Materials for road repairs (tar, premix, etc.)
G28	Protective clothing and safety equipment (jackets, helmets, boots, etc.)
G29	Spare parts (for all vehicles, machinery, and equipment)
G30	Sports equipment (bats, balls, etc.)
G31	Supply of musical instruments and dance-related items
G32	Stationery (all types)
G33	Textiles/readymade garments/uniforms (all types of uniforms)
G34	Supplies for printing machines (toner, ink, etc.)
G35	Electromechanical tools and equipment
G36	Tires, tubes, and collars (for all types of vehicles and machinery)
G37	Bottled drinking water (500 ml, 1 liter, 19 liters)
G38	Chemicals and equipment for water purification
G39	Medicines (all types)
G40	Kitchen equipment (all types)
G41	Aluminum products (all types)
G42	Animals such as dogs, horses, etc.
G43	Supply of fire protection equipment and systems
G44	Supply of garment machinery and equipment
G45	Supply of drug detection and testing equipment
G46	Supply of firearms and ammunition
G47	Supply of cameras and video equipment
G48	Supply of crime scene investigation equipment
G49	Supply of water purification systems and equipment
G50	Supply of building management systems and equipment
G51	Supply of radiation-related equipment
G52	Supply of trees, plants, landscaping materials, and garden maintenance equipment
G53	Other materials and goods (for the procurement of items not covered under categories 01 to 52 above)

Services Providing

Category No.	Office Requirements
S1	Book binding (all types: wire-bound, spiral-bound, etc.)
S2	Translation Services (English, Sinhala, Tamil)
S3	Garment Tailoring (uniforms, overalls, sports T-shirts, sports headwear, dance costumes)
S4	Consultancy Services (computer software/other)
S5	Electrical and Electronic Equipment (servicing and repairs)
S6	Printing Services, including design work (artwork, digital, silk screen, litho, offset)
S7	Picture Framing, and cutting of picture backing boards and glass
S8	Office Cleaning Services
S9	Provision of Labour and Clerical Staff
S10	Installation of office floor coverings (carpets/mats), curtains, etc.
S11	Repair and Servicing of Office Equipment
i	Desktop computers, laptops
ii	Photocopiers, printers, fax machines, and other office equipment
S12	Printing of books, magazines, and newspapers Etc.
S13	Pest control (e.g., rats, cockroaches, insects)
S14	Provision of food and beverages for meetings and events
S15	Supply of office equipment and machinery
S16	Servicing and repair of garment machinery and equipment
S17	Other (for services not covered under items 1 through 16 above)

Buildings	
S18	Provision of all items required for events and event management services (Including stage setup, stage decorations, LED stage arrangements, lighting, and sound systems/public address facilities for musical performances or other requirements—on a rental basis)
S19	Repair of fiber boats and other fiber-based products
S20	Servicing and repair of firefighting and safety equipment
S21	Provision of services for fire protection and fire detection systems
S22	Servicing and repair of building air-conditioning systems
S23	Consultancy services (for all types of construction)
S24	Security services
S25	Servicing and repair of elevators (lifts) and motors
S26	Building construction and maintenance Activities
S27	Rental of machinery and equipment
S28	Servicing and repair of wastewater treatment system equipment
S29	Servicing and repair of building management system equipment
S30	Servicing and repair of radioactive/radiation-related equipment
S31	Landscaping and garden maintenance
S32	Other (for services other than those listed from 18 to 31 above)
Vehicles	
S33	Welding work (Oxy-acetylene/Electric)
S34	Installation of vehicle canopies
S35	Transportation services (passengers/goods/vehicles/machinery)
S36	Vehicle wheel alignment and balancing
S37	Repair and servicing of vehicle air conditioning systems
S38	Vehicle upholstery/cushioning work (all types)
S39	Vehicle rental
S40	Vehicle servicing (body service/full service)
S41	Vehicle bodywork (tinkering), body assembly, and painting (all types)
S42	Hydraulic system repairs for vehicles and machinery
S43	Mechanical repairs for vehicles
S44	Vehicle Insurance Services
S45	Other (for services other than those mentioned in items 33 to 44 above)