Ministry of Public Security and Parliamentary Affairs

Department of Immigration and Emigration

INVITATION FOR BIDS

Provision of Security Services for the Department of Immigration and Emigration

Contract No: DIE/PRO/04/2026/72

1. The Chairman of the Departmental Procurement Committee of the Department of Immigration and Emigration invites sealed bids from qualified suppliers to provide security services for the following offices.

2.

1.	Head Office, "Suhurupaya", Sri Subhuthipura Road, Battaramulla
2.	Officers' Lounge - Trincomalee Port
3.	Lounge - Katunayake Bandaranaike International Airport
4.	Officers' Lounge - Hambantota Port
5.	Lounge - Mattala International Airport
6.	Kandy Regional Office
7.	Vavuniya Regional Office
8.	Kurunegala Regional Office
9.	Matara Regional Office
10.	Mirihana Detention Centre
11.	Lounge - Jaffna International Airport
12.	Welisara Detention Centre
13.	Jaffna Regional Office

3. This bidding will be conducted under the National Competitive Bidding (NCB) procedure.

4. Interested bidders may obtain further information from the Deputy Controller (Procurement), Procurement Division, Block B, 05th Floor, Department of Immigration and Emigration, "Suhurupaya", Sri Subhuthipura Road, Battaramulla, and inspect the bidding documents at the same address on any working day from 9.00 a.m. to 3.00 p.m. from 15.10.2026 to 04.11.2026.

   Contact Numbers: **Telephone No. 011-2101559** **Fax No. 011-2879091**

5. A complete set of printed bidding documents can be purchased by paying a non-refundable fee of Rupees Fifteen Thousand (Rs. 15,000.00) and submitting a written request to the Deputy Controller (Procurement), Procurement Division, Block B, 05th Floor, Department of Immigration and Emigration, "Suhurupaya", Sri Subhuthipura Road, Battaramulla, on working days from 9.00 a.m. to 3.00 p.m during the period from 15.10.2026 to 04.11.2026.

6. Completed bids must be submitted in two separate covers labelled, "Original" and "Duplicate", and sent by registered post or hand-delivered to the **Chairman, Departmental Procurement Committee, Procurement Division, Block B, 05th Floor, Department of Immigration and Emigration, Suhurupaya, Sri Subhuthipura Road, Battaramulla** at or before **2.00 p.m. on 05.11.2026.** Bids will be opened immediately after the closing of bids, in the presence of representatives of bidders who wish to attend. Late bids will not be accepted and will be returned unopened.

7. The bid submitted by bidder shall remain valid for a period of ninety-one (91) days from the closing date of bid submission.

8. All bids must be submitted to the Controller General of Immigration and Emigration (Address) accompanied by a Bid Security in the format specified in Section 3.3 of the Bidding Document. The Bid Security shall be to the value of Rs. 1,000,000.00, valid until 04.02.2027, and issued by a commercial bank operating in Sri Lanka approved by the Central Bank of Sri Lanka.

9. The Pre-Bid Meeting will be held at 2.00 p.m. on 22.10.2026 at Lecture Hall 1 of the Department of Immigration and Emigration, 7th Floor, "Suhurupaya".

Chairman,
Departmental Procurement Committee,
Department of Immigration and Emigration,
"Suhurupaya", Sri Subhuthipura Road,
Battaramulla.