



Ministry of Public Security

Registration of Suppliers / Contractors for year 2024

1. Applications are called from foreign manufacturers, approved dealers, local manufacturers, local suppliers, contractors and consultancy firms for construction, repairs and supply of goods and services, by the Secretary of the Ministry of Public Security to register at the Ministry of Public Security and affiliated institutions as a supplier/ contractor for the year 2024.

- Ministry of Public Security
- Sri Lanka Police (including Police Special Task Force)
- Department of Immigration & Emigration
- Department for Registration of Persons
- National Dangerous Drugs Control Board
- National Secretariat for Non-Governmental Organizations

2. Obtaining Application

a. Applications can be downloaded from the following websites from **23.11.2023 to 22.12.2023**.

www.pubsec.gov.lk/www.police.lk/www.drp.gov.lk/www.immigration.gov.lk/www.nddcb.gov.lk/www.ngosecretraiat.gov.lk

b. The application for registration contains following parts

- Main Application
- Application for Foreign Supplier
- Instruction and Conditions Sheet
- Detailed Category list

3. Payment of Category Fees

a. The fee charged per category from a local supplier is **Sri Lanka Rupees One Thousand Eight Hundred (Rs. 1800.00) only**.

b. The fee charged per category from a foreign supplier is **United States Dollar Ten (USD 10) only**.

c. Since the category fee cannot be paid to the Ministry of Public Security in cash, the payment of category fee for registration of supplier for year 2024 can be made at any branch of the **Bank of Ceylon by crediting the account no. 7040131 held by the Secretary, Ministry of Public Security, Bank of Ceylon, Battaramulla Branch**.

d. The foreign supplier should be made the payment to Bank of Ceylon using the following Swift code.

| | | |
|-------------------|---|------------------|
| Swift code | - | BCEYLK LX |
| Bank No | - | 7010 |
| Branch No | - | 679 |
| Account No | - | 7040131 |

e. It is mandatory to submit the cash deposit slip of category fee along with the application form.

f. Local suppliers and foreign supplier must pay category fees during the period from **23.11.2023 to 22.12.2023** and the Ministry of Public Security will not be responsible for category fees paid after **22.12.2023**.

4. While it is normal practice to request quotations from registered suppliers/contractors, the Ministry reserves the right to call for quotations from external suppliers/contractors to obtain competitive quotations.

5. Application perfected should be sent along with relevant documents to reach Chief Accountant, Ministry of Public Security on or before **22.12.2023**. "**Registration of Suppliers - 2024 Local / Foreign**" should be clearly indicated on the top left corner of the envelope.

Chief Accountant,
Ministry of Public Security,
17th Floor, "Suhurupaya"
Battaramulla,
Sri Lanka.

6. The Secretary of the Ministry of Public Security reserves the right to make final decisions regarding the registration of Suppliers for the year 2024. For further information you may contact Accountant via 0112 887328.

Secretary
Ministry of Public Security
14th Floor, "Suhurupaya", Battaramulla, Sri Lanka.