

MINISTRY OF PUBLIC SECURITY AND PARLIMANTARY AFFIRS

DEPARTMENT OF IMMIGRATION AND EMIGRATION

INVITATION FOR BIDS

Procurement of Security Services for Department of Immigration and Emigration

Contract No:DIE/PRO/05/2025/34

01. The Chairman, Department Procurement Committee (DPC), on behalf of the Department of Immigration and Emigration invites sealed bids from eligible and qualified bidders for the Procurement of Security Services for the under mentioned offices.

02.

1. Head Office “Suhurupaya”, Sri Subhuthipura Road, Battaramulla.
2. Officers’ Restroom at the Trincomalee Port
3. Officers’ Restroom at the Katunayake International Airport
4. Officers’ Restroom at the Hambantota Port
5. Officers’ Restroom at the Mattala International Airport
6. Regional Office - Kandy
7. Regional Office - Vavuniya
8. Regional Office - Kurunegala
9. Regional Office - Matara
10. Detention Camp at Mirihana
11. Restroom at the Jaffna International Airport
12. Regional Office - Jaffna

03. This Bidding will be conducted through National Competitive Bidding Procedure.

04. Interested bidders may obtain further information from the Deputy Controller (Procurement), Procurement Division, Wing ‘B’, 5<sup>th</sup> Floor, Department of Immigration and Emigration, Sri Subhuthipura Road, Battaramulla and inspect the bidding documents at the same address on any working day from 9.00 am to 3.00 pm. from 20.05.2025 to 09.06.2025.

Contact Numbers: Tel:011- 2101559 Fax: 011-2879091

05. A complete set of Bidding Documents may be purchased on submission of a written application to the Deputy Controller (Procurement), Procurement Division, Wing ‘B’, 5<sup>th</sup> Floor, Department of Immigration and Emigration, ‘Suhurupaya’, Sri Subhuthipura Road, Battaramulla from 20.05.2025 until 09.06.2025 from 9.00 a.m. to 3.00 p.m. upon payment of a non refundable fee of Rupees Eight Thousand (Rs.8,000.00).
06. Completed bids with two copies as “Original” and “Duplicate” shall be hand delivered or sent by registered post to the Chairman, Department Procurement Committee, Procurement Division, Wing ‘B’, 5<sup>th</sup> Floor, Department Of Immigration and Emigration, ‘Suhurupaya’, Sri Subhuthipura Road, Battaramulla to reach on or before **2.00 p.m. on 11.06.2025**. Bids will be opened immediately after closing the invitation of bids at the above address before the representatives of the Bidders who wish to present. Late bids will not be accepted and will be returned unopened.

07. Bids to be submitted by the bidder shall be valid for a period of 91 days or any extended period from the closing date fixed for receiving of bids.
08. All bids shall be sent to the address of the Controller General of Immigration and Emigration accompanying a Bid Security as mentioned in the form in Section 3.3 of the Bidding document. The Bid Security shall be for an amount of Rs. 420,000.00, shall be valid up to 09.10.2025 and it shall be issued by a commercial Bank operating in Sri Lanka and approved by the Central Bank of Sri Lanka.
09. A Pre-Bid Meeting will be held at 2.00 p.m. on 28.05.2025 at the Procurement Division, 5<sup>th</sup> Floor, Department of Immigration and Emigration 'Suhurupaya'. Sri Subhuthipura Road, Battaramulla.

**Chairman**  
**Department Procurement Committee**  
**Department Of Immigration and Emigration**  
**'Suhurupaya', Sri Subhuthipura Road**  
**Battaramulla**